

Classified Superintendent's Roundtable Minutes September 21, 2023

Jackie O. called the meeting to order at 2:07 p.m.

Luz Allshouse, Instructional Assistant, Schools
Mona Ribada, CSEA
Jennifer Reynolds, Library Media Specialists
Justin Finch, Technology

District Office Representatives present:
Leighangela Brady
Vanessa Ceseña
Ryan Burke
Maritza Koeppen

1. Welcome and Introductions- Jackie O.

- Members introduced themselves and unanimously agreed on the election of officers. They shared ideas for recruiting new members.

2. First meeting of 2023-2024 standing items- Jackie O.

- a) Approval of March 2, 2023 draft minutes.
 - Jennifer R. moved and Mona R. seconded. All were in favor, none opposed.
- b) Bylaws update and approval.
- c) Meeting norms set.

Open Forum

- Mona inquired about changing the mail delivery and pick up to everyday. Ryan explained why the process was changed to certain days. Leighangela shared that they will review and streamline the process.
- Jennifer requested a timeline of the classification study. Ryan explained that this is tedious work and they do not have an end time for the moment.
- Jennifer inquired about the new Campus Student Supervisor job description change. Mona shared that the union is working closely with the District to finalize it and bring it to the Board for final approval.
- Justin inquired about professional development for the Tech. Department, Sharmila shared the schedule.
- Leighangela shared details of the upcoming Project Adam training and goal of becoming the first hear safe District in the world.

The meeting was adjourned at 3:33 p.m.
Vanessa Ceseña-Secretary